



- Bringing Competitive Team Based League Pickleball Throughout Arizona -

East Valley Region Captain's Responsibilities Document:

Throughout the process outlined below you should spend some time becoming familiar with the APPL Rules of Play. *Please remember to subscribe in the website so you will receive Captain update emails throughout the season. *Please also encourage your teammates to subscribe in order to receive general updates.

The following is an outline of an APPL East Valley Region Captain's Responsibilities. It applies to Red APPL (RAPPL) and EVIL. It is not all inclusive but it is intended to offer a guideline and timeline of what you should expect to do as an EVR captain.

- **Determine what league (RAPPL or EVIL), Division (Mens, Womens or Mixed) and Group (skill level) you want to participate in.**
- **Contact the Appropriate League Coordinator via email and advise that you intend to form a team.** - See the APPL website: arizonapickleballplayersleague.com for contact information. When you notify the League Coordinator (LC) of your intent to form a team you will be directed to fill out the Team/Player Registration Form. Simply submit that completed form on the website and you be sent a roster to begin entering the specific information (team name, players, home court location/dates/times, etc) into the registration database. You can add to your roster online throughout the season prior to your last two matches.
- **Determine your home court location (club or city park) and obtain necessary approval for courts.** - 3 simultaneous courts are required for RAPPL and EVIL. Approval must be for a specific day of the week and specific time (2 hours minimum). 2.5 hours is preferred in order to allow time for warm-up. This information is also required on the Team/Player Registration Form.
- **If you intend to use Pecos Park for your home courts note that on your registration form and let your League Coordinator know.** - When your League Coordinator (LC) receives your registration form it will be forwarded to the APPL City Court Coordinator who will contact you with day/time slot options, payment information and confirm when your court day and time slot has been approved. Only APPL captains who have notified the League Coordinator of their intent to form a team and have completed the registration form will be able to obtain APPL league play court day and time slots.
- **Recruit team members and build your team roster.** - Names, emails, phone #s, etc. Include this on the roster. Only you will be able to view your player's email and other personal information.
- **Decide on a team name.** - Duplicates in a group will be "first come first served". Include this on the Team/Player Registration Form if you have one. If you haven't decided on a team name yet put in "Team (your last name)" as the team name or your club if your team is in the EVIL league.
- **The League Coordinator will post the match schedules roughly 30 days prior to season start on the APPL Website.**

Once the schedule is published:

- **Make sure your home match court dates and times are confirmed with your home court authority.**

- ***Determine what players on your roster are available for each match.***

On your match days:

- ***If you are home team you supply new balls.***
- ***If you are home team you fill out the official scoresheet.*** - You and the opposing captain will exchange line-ups prior to the match. Using the scoresheet is an easy way to do this.
- ***If you are the home team you report the scores on the APPL Website or the electronic scoresheet.***

See APPL Rules of Play for more information including the following:

- ***Weather issues***
- ***Last minute player drop outs***
- ***Rescheduling restrictions***
- ***Substitution Pool***